



**TRAVIS SPOUSES CLUB
EXPENSE REIMBURSEMENT REQUEST
(SUPPORTING DOCUMENTS ATTACHED)**

BOARD YEAR: _____

RECEIPTS/INVOICES AFFIDAVIT

MEMBER NAME:		DATE:	
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BUDGET:		PROJECT:	
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EXPENSE/RECEIPT LOG:

DATE:	DESCRIPTION:	AMOUNT:
	TOTAL FROM ATTACHED EXPENSE LOGS (PAGES: _____):	
	TOTAL AMOUNT REQUESTED:	

SIGNATURE:		DATE:	
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DISBURSEMENT LOG:

ACCOUNT:	TRANS/CHECK#:	NOTES/SPLIT:	PAID BY/INITIALS:
<input type="checkbox"/> GENERAL			
<input type="checkbox"/> CHARITABLE			
<input type="checkbox"/> THRIFT SHOP			